

## Booking the Library

- A master calendar is available for sign up.
- Reservations must be made in advance.
- To allow all teachers to have access please do not sign up for the same day and time more than 2 weeks in a row.
- Teachers are responsible for their class and must remain with their students throughout the class period.
- To better serve our teachers please inform the librarians about assignments your classes will be working on both in and out of the library this will enable us to assist you with making pathfinders, pulling books, locating resources, etc.



## Borrowing Privileges

- Teachers may check out materials for an indefinite period of time with the understanding that materials may be recalled if needed by others. Please send a signed request if a student is checking out material for you.
- Students may check out books for two weeks in most cases.
- Print copies of Reference books are available for general circulation, we also have a growing reference ebook collection.
- Current month editions of Periodicals are available for checkout.

## Printing



- Black/white copies 10 cents per page
- Color copies 50 cents per page
- If a student is using a TPS database the first 5 pages are free.

### Overdue notices for students

- Notices will be sent to the students reading teacher or 2nd hour teacher each month.
- Please notify students of their overdues & remind them to visit the library.

### Books on hold for students

- Students who request a book that is currently checked out will be notified through their English teacher when it is available.
- English Teachers will receive emails to notify students with holds.
- Students can pick up holds off the cart in the library at their convenience.

Join us on  
**Facebook-Will Rogers Library**  
& **Twitter @RopersLibrary**

## Mission Statement

The mission of the Will Rogers Library is to create a student-centered library that supports the schools curriculum, prepares students for life-long learning, informed decision-making, a love of reading, and to be effective users of information technologies.

# Faculty Guide to the Will Rogers Library



## Hours:

8:00am – 4:00 pm Monday-Friday

## Contact info:

- **Stephanie Brucks**  
*bruckst@tulsaschools.org*
- **Tina Ham**  
*hamti@tulsaschools.org*

**Circulation Desk:**  
**918-833-9008**

<http://rogers.tulsaschools.org/library/>

# Will Rogers Library Circulation Desk 918-833-9008

## Student use of Library:

### Before school (8:00-8:20)

- Students must have a Rogers ID with Morning Library Pass Sticker. Sign up in library for MLP sticker.
- Students must have a purpose for being in the library (i.e. homework, reading, printing).

### During class

- Students must have signed agenda or pass with date/time/purpose included.
- One pass per student, or students will be sent back to class.

### Lunch

- Students must have a Rogers ID with Library Lunch Pass sticker and a purpose to enter. Students sign up in library for LLP sticker for their ID

### After school (3:35 -4:00)

- Students must have a Rogers ID.
- Students must have a purpose for being in the library (i.e. homework, reading, printing).



## Resources at Home!

<http://rogers.tulsaschools.org/library/>

Click on: **Research** (menu bar down left side)

### **TPS Online Data Bases**

**Username:** Start      **Password:** Library

## Rogers Library Catalog from Home

*You can browse books, requests books, create book lists for us to pull and put books on hold.*

Open Browser: <http://rogers.tulsaschools.org/library/>

**Click on:** Library Catalog

**Log in:** username: (your 5x2) **password:** see librarians

## Rogers Library Catalog & ebook App

*You can browse books, check out ebooks, requests books, create book lists for us to pull and put books on hold.*

**Download** *Destiny Discover (Apple & Android)*

**Locate:** *Rogers Junior High*

*& Early College High School*

**Log in:** username: (your 5x2) **password:** id#

## Online Resources Available

**Biography resource center** - biographies on notable figures in literature, science, history, government, business

**Brittanica**— *online* encyclopedia

**CIA World Factbook** - in depth almanac

**Culture Grams**— Concise, reliable, and up-to-date country reports on 200 cultures of the world

**Ebsco**—Offers a broad range of full text and bibliographic databases designed for research.

**Gale Global Issues in Context** global perspectives on issues of international importance, world events and topics related .

**Gale Opposing Viewpoints** Information on social issues: view-point articles, topic overviews, statistics, primary documents, links to websites, magazines and newspaper articles.

**Gale Research in Context**—Students in grades 6 to 8 search information by topic.

**Gale Science in Context**— Provides authoritative information for assignments and projects on subjects such as earth science, life science, space, technology, mathematics, science history and biography.

**Gale US History in Context** online collection that uses provides multicultural, global and research-based dynamic content.

**Gale Virtual Reference Library** References in eBook format

**Grolier Online Passport** – 8 encyclopedias: general reference resource with periodical and web links. Includes Hispanic Encyclopedia.

**Issues and Controversies in American history** Balanced explanation of the most contentious issues in American History

**OneClick Digital** Browse a growing collection of best-selling, classic and award-winning audio titles and transfer them to many popular portable devices

**Online newspapers** local, state, national and international

**Safari Montage**—Video streaming library for education.

**Student Resource Center** - Magazines, newspapers, encyclopedias, biographies, photos, maps, teacher resources.

**Teaching books.net** - Author program. K-12 book resources

**Teen Health and Wellness (Rosenthal)**- Contains critical information for research and reports.

**World book web** an accurate, authoritative, up to date online encyclopedia.